**SAN JUAN ISLANDS CONSERVATION DISTRICT**

**Special Monthly Meeting of the Board of Supervisors**

**February 8, 2022**

**Location:** Zoom Meeting

**In Attendance**

**Supervisors:** Vicki Heater, David Bill, Lynn Bahrych,

Carson Sprenger

**Associates:** Deanna Eltinge (absent), Jerry Rasmussen (absent),

Linda Lyshall (absent)

**Staff:** Paul Andersson, Tony Fyrqvist, Matt Claussen

**Partners:** Alan Chapman, WACD NW Region Representative

**Public:** None

**MEETING SUMMARY – Final**

David Bill convened the regular meeting held via Zoom at 10:00 am as Vicki Heater was planning to be 15 minutes late.

**Welcome and Introductions.**

1. **Agenda Approval:**

Agenda was approved by consensus.

1. **New Business:**
* District Supervisor Elections – Action to approve Resolution 2022-001 establishing the date of the 2022 Board of Supervisor Election and the Election Supervisor

It was mentioned that with the passage of Washington State HB 1652 (which is currently in a Committee) supervisor terms of office shall be four years and elections shall be held every other year in odd-numbered years streamlining the elections process.

The District held elections last year, but will be holding them again in 2022 - in accordance with the Washington State Conservation Commission Elections Calculator -for the elected position currently held by David Bill which expires in 2022.

According to the Election and Appointment Guide by the Washington State Conservation Commission (WSCC) the District Board of Supervisors must adopt a resolution setting an election date within the first quarter of the year in which the election is held.

Resolution # 2022-001 was prepared with Wednesday, March 30, 2022 being selected as the date of the Elections to be held at the District Office from 8:30am to 4:00pm, or by mail in ballot. The requirements and time frames are fully expressed on the resolution.

Lynn made a motion to approve the Resolution # 2022-001, she was seconded by David.

The discussion covered:

* Review of WSCC election materials.
* Making sure that the public notices are posted two times in a timely fashion, with the requirements also matching the publishers timeframes.
* Print media and electronic media outlets.
* The district has a locking ballot box.
* Polling offices are required to man the poll site during the open hours.

 The motion passed.

1. **Old Business**
* New board member appointment – Discussion of potential candidates to fill board vacancy

The board discussion covered outreach and contacts made by Paul, Vicki, and David with various highly qualified potential candidates.

It was agreed to continue the search by publishing the open position in local print and electronic media - and by looking for recommendations - while balancing the potential candidate qualifications between an Associate Supervisor and a full voting appointed Supervisor.

The Associate Supervisor would provide a suitable path of learning to advance to a full Supervisor position.

Some of the desired qualifications expressed included:

* Depth of commitment to local community.
* Knowledge of local agriculture.
* Professional skills.
* Academic qualifications.

The conversation also covered development of a possible brochure, or an informational packet, educating the potential candidate and outlining the time commitment.

The District website was mentioned as a good source of information for a Supervisor candidate.

1. **Public Comments**

No members of the public were present.

1. **Adjourn**

Meeting adjourned at 10:45AM.