**San Juan Islands Conservation District**

**Regular Board Meeting Agenda**

**Date:** 4/26/2024

**Time:** 8:30 – 10:30 am

**Location:** Physical: 530 Guard Street, Friday Harbor 98250

Online: this meeting will be held via Zoom. Online login information is provided below.

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| **AGENDA** |
| **MEETINGS ARE OPEN TO THE PUBLIC**  SUPERVISORS: Carson Sprenger, David Bill, Vicki Heater, Lynn Bahrych, Claire Crawbuck  ASSOCIATES: Jim Skoog  STAFF ATTENDING: Paul Andersson, Tony Fyrqvist  PARTNERS: Robin Buckingham, NRCS; Kathy Smith, NRCS; Jean Fike, WSCC Puget Sound Regional Manager; David Vliet and Alan Chapman, WACD NW Region Representative; Ryan Baye, WACD Director of Legislative & Membership Services |

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| **Agenda Item** | **Time** | **Lead** |

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|  | Welcome and Introductions | 8:30 | Chair |
| 1 | Agenda Approval | 8:35 | Chair |
| 2 | March ‘24 Regular Meeting Minutes Approval, April 12 and April 19 Special Meeting Minutes Approval | 8:40 | Chair |
| 3 | Financial Officers Report – March Financials   * Board Approval of Profit & Loss Statement, Balance Sheet, Bank Reconciliation, Credit Card Detail, Adjusting Journal Entries, Payroll * Grant Progress and Pipeline Reports | 8:45 | Chair/Tony |
| 4 | Old Business   * Discussion related to property acquisition, including timeline, logistics and upcoming decisions. Review of tenant sublease agreement. * Action Item – Discussion and motion to approve FY 2025 SJICD Annual Work Plan | 8:55 | Chair |
| 5 | New Business   * Action Item – Discussion and motion to approve update to Employee Handbook on per diem travel policy (p.19) * Action Item – Discussion and motion to approve Cost Share award of $53,900 | 9:15 | Chair |
| 6 | Staff and Program Reports   * Staff and Program Reports | 9:20 | Chair |
| 7 | Subcommittees   * Policy Subcommittee – did not meet * Forest Health Collaborative Subcommittee – Meeting notes attached * Capital Fundraising Subcommittee – Did not meet | 9:45 | Chair |
| 8 | Upcoming Trainings/Webinars/Events –   * Debrief of SJICD presentation to County Council on 4/15 * Ag Org Retreat, May 30, 8:30am-2pm, Brickworks SJI * WADE Conference, June 10-12 | 9:50 | All |
| 9 | Partner Reports | 10:00 | All |
| 10 | Public Comments | 10:10 | Chair |
| 11 | Idea Pot | 10:20 | Chair |
| 12 | Adjourn | 10:30 | Chair |

Topic: SJICD's Zoom - Regular Board Meeting

<https://us06web.zoom.us/j/85451988601?pwd=NEFoK2pMMXVLMmlzeVIvbSs2WHd5QT09>

Meeting ID: 854 5198 8601

Passcode: 674693

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