**San Juan Islands Conservation District**

**Regular Board Meeting Agenda**

**Date:** 8/25/2023

**Time:** 8:30 – 10:30 am

**Location:** Physical: 530 Guard Street, Friday Harbor 98250

Online: this meeting will be held via Zoom. Online login information is provided below.

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| **AGENDA** |
| **MEETINGS ARE OPEN TO THE PUBLIC**  SUPERVISORS: Vicki Heater, David Bill, Lynn Bahrych, Carson Sprenger, Claire Crawbuck  ASSOCIATES: Thom Pence, Jim Skoog  STAFF ATTENDING: Paul Andersson, Tony Fyrqvist, Kai Hoffman-Krull  PARTNERS: Robin Buckingham, NRCS; Kathy Smith, NRCS; Jean Fike, WSCC Puget Sound Regional Manager; Alan Chapman, WACD NW Region Representative |

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| **Agenda Item** | **Time** | **Lead** |

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|  | Welcome and Introductions | 8:30 | Chair |
| 1 | Agenda Approval | 8:35 | Chair |
| 2 | July ‘23 Regular Meeting Minutes Approval | 8:40 | Chair |
| 3 | Financial Officers Report – July Financials   * Board Approval of Profit & Loss Statement, Balance Sheet, Bank Reconciliation, Credit Card Detail, Adjusting Journal Entries, Payroll * Grant Progress and Pipeline Reports | 8:45 | Chair/Tony |
| 4 | Old Business   * Office and property acquisition – discussion with updates on property acquisition process * Discussion of Cost Share program and policy updates | 8:55 | Chair/Paul |
| 5 | New Business   * NW Cluster Engineer Interlocal Agreement (ILA) - Motion to approve updated Cluster Engineer ILA * Credit card custodianship – Motion to approve updates to staff who are district credit card-holders * SJICD Procurement Policies – Discussion of draft SJICD Procurement Policies * SJICD Board Self-Review, Officer Appointment and District Manager Performance Review – Discussion of items tentatively scheduled for September meeting. | 9:05 | Chair/Paul |
| 6 | Staff and Program Reports   * Staff and Program Reports - Document attached * Staff Presentation: ICC 2023-2024 season primer – Kai Hoffman-Krull | 9:25 | Chair/Paul |
| 7 | Subcommittees   * Policy Subcommittee – did not meet. * Forest Health Collaborative Subcommittee – meeting notes attached. | 9:45 | Chair/Paul |
| 8 | Upcoming Trainings/Webinars/Events –   * Farm Tours of the San Juans: SJI 9/22-24; Orcas 9/30-10/1; Lopez 10/6-10/8 * Midnight’s Farm Soil Retreat – 9/7-9/9   Event Debriefs –   * San Juan County Fair: August 16-19 | 9:50 | All |
| 9 | Partner Reports | 9:55 | All |
| 10 | Public Comments | 10:10 | Chair |
| 11 | Idea Pot | 10:20 | Chair |
| 12 | Adjourn | 10:30 | Chair |

Topic: SJICD's Zoom - Regular Board Meeting

<https://us06web.zoom.us/j/85451988601?pwd=NEFoK2pMMXVLMmlzeVIvbSs2WHd5QT09>

Meeting ID: 854 5198 8601

Passcode: 674693

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Find your local number: <https://us06web.zoom.us/u/khKGjNigR>