**San Juan Islands Conservation District**

**Regular Board Meeting Agenda**

**Date:** 8/25/2023

**Time:** 8:30 – 10:30 am

**Location:** Physical: 530 Guard Street, Friday Harbor 98250

 Online: this meeting will be held via Zoom. Online login information is provided below.

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| **AGENDA** |
| **MEETINGS ARE OPEN TO THE PUBLIC**SUPERVISORS: Vicki Heater, David Bill, Lynn Bahrych, Carson Sprenger, Claire CrawbuckASSOCIATES: Thom Pence, Jim SkoogSTAFF ATTENDING: Paul Andersson, Tony Fyrqvist, Kai Hoffman-KrullPARTNERS: Robin Buckingham, NRCS; Kathy Smith, NRCS; Jean Fike, WSCC Puget Sound Regional Manager; Alan Chapman, WACD NW Region Representative |

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| **Agenda Item** | **Time** | **Lead** |

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|  | Welcome and Introductions | 8:30 | Chair |
| 1 | Agenda Approval | 8:35 | Chair |
| 2 | July ‘23 Regular Meeting Minutes Approval | 8:40 | Chair |
| 3 | Financial Officers Report – July Financials* Board Approval of Profit & Loss Statement, Balance Sheet, Bank Reconciliation, Credit Card Detail, Adjusting Journal Entries, Payroll
* Grant Progress and Pipeline Reports
 | 8:45 | Chair/Tony |
| 4 | Old Business* Office and property acquisition – discussion with updates on property acquisition process
* Discussion of Cost Share program and policy updates
 | 8:55 | Chair/Paul  |
| 5 | New Business * NW Cluster Engineer Interlocal Agreement (ILA) - Motion to approve updated Cluster Engineer ILA
* Credit card custodianship – Motion to approve updates to staff who are district credit card-holders
* SJICD Procurement Policies – Discussion of draft SJICD Procurement Policies
* SJICD Board Self-Review, Officer Appointment and District Manager Performance Review – Discussion of items tentatively scheduled for September meeting.
 | 9:05 | Chair/Paul |
| 6 | Staff and Program Reports * Staff and Program Reports - Document attached
* Staff Presentation: ICC 2023-2024 season primer – Kai Hoffman-Krull
 | 9:25 | Chair/Paul |
| 7 | Subcommittees * Policy Subcommittee – did not meet.
* Forest Health Collaborative Subcommittee – meeting notes attached.
 | 9:45 | Chair/Paul |
|  8 | Upcoming Trainings/Webinars/Events – * Farm Tours of the San Juans: SJI 9/22-24; Orcas 9/30-10/1; Lopez 10/6-10/8
* Midnight’s Farm Soil Retreat – 9/7-9/9

Event Debriefs – * San Juan County Fair: August 16-19
 | 9:50 | All |
| 9 | Partner Reports  | 9:55 | All |
| 10 | Public Comments | 10:10 | Chair |
| 11 | Idea Pot | 10:20 | Chair |
| 12 | Adjourn | 10:30 | Chair |

Topic: SJICD's Zoom - Regular Board Meeting

<https://us06web.zoom.us/j/85451988601?pwd=NEFoK2pMMXVLMmlzeVIvbSs2WHd5QT09>

Meeting ID: 854 5198 8601

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Find your local number: <https://us06web.zoom.us/u/khKGjNigR>