**San Juan Islands Conservation District**

**Regular Board Meeting Agenda**

**Date:** 10/27/2023

**Time:** 8:30 – 10:30 am

**Location:** Physical: 530 Guard Street, Friday Harbor 98250

Online: this meeting will be held via Zoom. Online login information is provided below.

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| **AGENDA** |
| **MEETINGS ARE OPEN TO THE PUBLIC**  SUPERVISORS: Carson Sprenger, David Bill, Vicki Heater, Lynn Bahrych, Claire Crawbuck  ASSOCIATES: Jim Skoog  STAFF ATTENDING: Paul Andersson, Tony Fyrqvist,  PARTNERS: Robin Buckingham, NRCS; Kathy Smith, NRCS; Jean Fike, WSCC Puget Sound Regional Manager; Alan Chapman, WACD NW Region Representative |

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| **Agenda Item** | **Time** | **Lead** |

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|  | Welcome and Introductions | 8:30 | Chair |
| 1 | Agenda Approval | 8:35 | Chair |
| 2 | September ‘23 Regular Meeting Minutes Approval | 8:40 | Chair |
| 3 | Financial Officers Report – September Financials   * Board Approval of Profit & Loss Statement, Balance Sheet, Bank Reconciliation, Credit Card Detail, Adjusting Journal Entries, Payroll * Grant Progress and Pipeline Reports | 8:45 | Chair/Tony |
| 4 | Old Business   * Office and property acquisition – discussion of property acquisition process * WACD Resolution on Use of Charcoal/Biochar in Livestock Feed – discussion of status after presentation to WACD NW Region * SJICD Board Self-Review – discussion using review template * Policy Review - Procurement, Boat Use, Public Records – discussion of pending policy updates | 8:55 | Chair/Paul |
| 5 | New Business   * SJICD November Regular Meeting Date – discussion and motion to change date of meeting * Purchase Order Request Threshold – motion to increase amount at which a Purchase Order is required for expenditures from $500 to $2,000 | 9:25 | Chair/Paul |
|  | Adjourn Regular Meeting |  |  |
| 6 | Executive Session – Review of public employee performance | 9:30 |  |
|  | Adjourn Executive Session | 9:45 |  |
|  | Resume Regular Meeting |  |  |
| 7 | Staff and Program Reports   * Staff and Program Reports * Staff Presentation on YCC – Julie Curtis, Mike Rosekrans | 9:45 | Chair/Paul |
| 8 | Subcommittees   * Policy Subcommittee – see Policy Review above * Forest Health Collaborative Subcommittee – meeting notes attached. | 10:05 | Chair/Paul |
| 9 | Upcoming Trainings/Webinars/Events –   * WACD Annual Meeting – 11/27-29   Event Debriefs –   * WACD NW Region Meeting, Clallam CD – 10/4 * WWU / ICC Fundraiser – 10/14 * Orca Recovery Day events | 10:05 | All |
| 10 | Partner Reports | 10:10 | All |
| 11 | Public Comments | 10:20 | Chair |
| 12 | Idea Pot |  | Chair |
| 13 | Adjourn | 10:30 | Chair |

Topic: SJICD's Zoom - Regular Board Meeting

<https://us06web.zoom.us/j/85451988601?pwd=NEFoK2pMMXVLMmlzeVIvbSs2WHd5QT09>

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Passcode: 674693

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Find your local number: <https://us06web.zoom.us/u/khKGjNigR>